

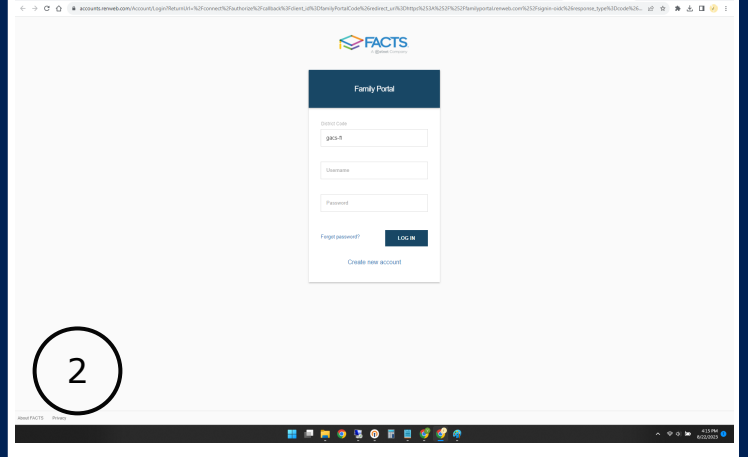
Guardian Angels Catholic School PFA

How to Record Service Hours

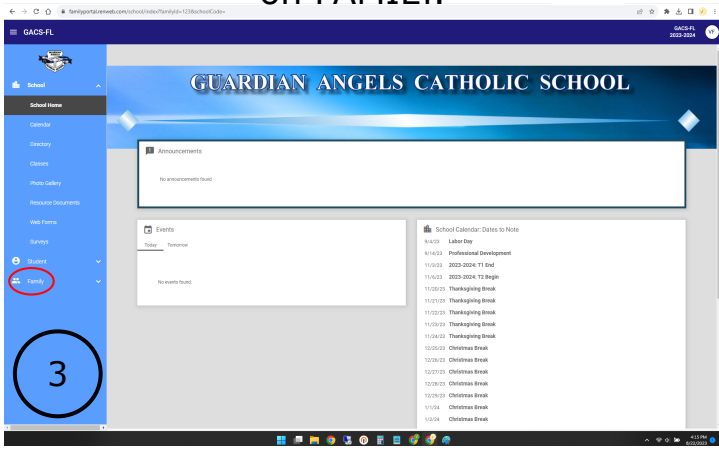
Visit GACSFL.COM. In the upper right corner select FACTS - STUDENT-PARENT WEB from the dropdown.



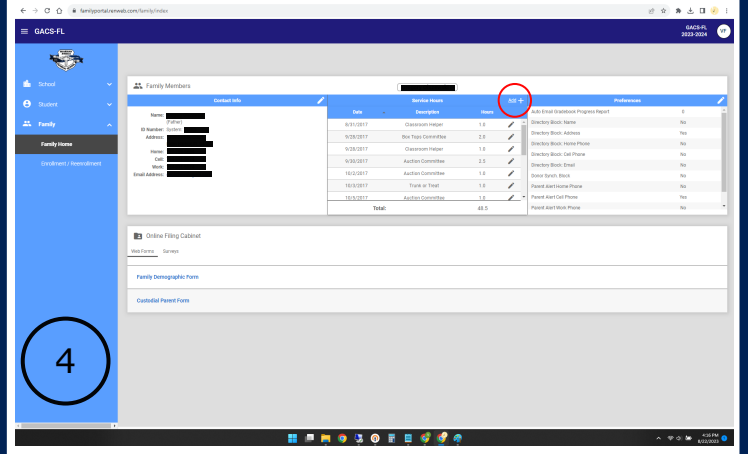
Log in to FACTS/RENWEB. District code is GACS-FL.



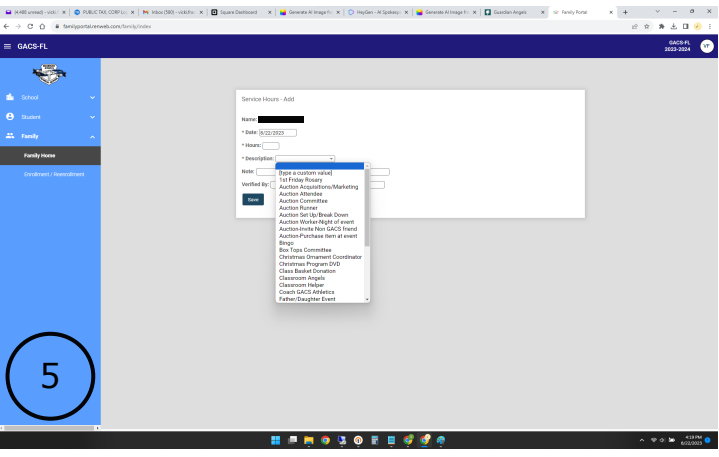
Scroll to the bottom and click on FAMILY.



Click on ADD+



Enter the DATE, HOURS, and DESCRIPTION.
If using OTHER - please explain in the notes. Leave VERIFIED BY blank.



If you have donated money for a qualifying event (i.e. Classroom Angel) please enter the number of hours it equals and enter the amount of money donated in the NOTE box.

If you still have questions on how to record your service hours, please email vicki.fracassi@yahoo.com.